

Public Agenda Pack



Notice of Meeting of

LOCAL COMMUNITY NETWORK - EXMOOR

Thursday, 8 June 2023 at 7.00 pm

**The Moorland Hall - Cutcombe, Wheddon Cross
TA24 7DL**

To: The members of the Local Community Network - Exmoor

Councillor Steven Pugsley
Councillor Frances Nicholson

Brompton Ralph PC	Brompton Regis PC	Brushford PC
Clatworthy PC	Cutcombe PC	Dulverton TC
Exford PC	Exmoor PC Exton PC	Huish Champflower PC
Luccombe PC	Luxborough PC	Oare PM
Porlock PC	Selworthy & Minehead Without PC	Treborough PM
Skilgate PC	Timberscombe PC	Withypool & Hawkridge PC
Upton PC	Winsford PC	
Wootton Courtenay PC		

Somerset Council Highways
Somerset Community Council Village Agent
Avon and Somerset Constabulary
Exmoor National Park Authority
Exmoor Young Voices
Exmoor Hill Farming Network
Visit Exmoor

Parking is available at the hall, including disabled access and facilities, as well as extra parking in the field next door.

The LCN team want everybody to have the opportunity to take part in the LCN meetings - fully and comfortably - and have booked appropriate venues with accessibility requirements in mind.

If you have specific access needs, and are at all concerned, please contact the LCN Team so they can provide reassurance or seek solutions beforehand:

lcn@somerset.gov.uk.

For further information about the meeting, including how to join the meeting virtually, please contact sam.murrell@somerset.gov.uk.

All members of the public are welcome to attend these meetings and ask questions or make a statement **by giving advance notice** in writing or by e-mail to the Monitoring Officer at email: democraticserviceteam@somerset.gov.uk by **5pm on Friday, 2 June 2023**.

This meeting will be open to the public and press, subject to the passing of any resolution under the Local Government Act 1972, Schedule 12A: Access to Information.

Issued by (the Proper Officer) on Wednesday, 31 May 2023

AGENDA

Local Community Network - Exmoor - 7.00 pm Thursday, 8 June 2023

[Click here to join the online meeting](#)

7 - 8

1 To elect the Chair of the Local Community Network (Pages 9 - 18)

Only members of the core membership are eligible to be nominated as the Chair. Either the Chair or Vice-Chair of the Local Community Network shall be a Somerset Council Councillor.

Only voting members can make nominations. The nomination must be seconded to be valid.

2 To appoint the Vice-Chair of the Local Community Network

Only members of the core membership are eligible to be nominated as the Vice-Chair. Either the Chair or Vice-chair must be a Somerset Councillor.

Only voting members can make nominations. The nomination must be seconded to be valid.

3 Apologies

To receive any apologies for absence.

4 Declarations of Interest

To receive and note any declarations of disclosable pecuniary **interests, other registrable interests and non-registrable interests** in respect of any matters included on the agenda for consideration at this meeting. (The **other registrable interests** of Councillors of Somerset Council, arising from membership of City, Town or Parish Councils and other Local Authorities will automatically be recorded in the minutes).

5 Public Question Time (Items not covered on the agenda).

The Chair to advise the Committee of any items on which members of the public have requested to speak and advise those members of the public present of the details of the Council's public participation scheme.

For those members of the public who have submitted any questions or statements, please note, a three-minute time limit applies to each speaker and you will be asked to speak before Councillors debate the issue.

6 To approve the minutes of the previous Exmoor Area Panel meeting held on Tuesday 25 April 2023 (Pages 19 - 26)

To approve the minutes from the previous meeting and discuss matters arising.

7 Update on actions from last meeting

Matters arising from the Minutes not covered in later agenda items.

8 Update on the Exmoor LCN Highways Pilot Project (Pages 27 - 40)

To receive an update on the Exmoor LCN Pilot project relating to Somerset Council Highways.

- Highway Steward Update
- Devolved Funding requests
- Parish Online
- Exford Landslip (B3224)

Copies of the B3224 Options Report are available to view on the [website](#).

9 To determine the priorities and areas of focus for the Local Community Network in the next 12 months (Pages 41 - 42)

What is important to residents in the Exmoor area and what do we already know?

- Are there local examples already working, or what can the Exmoor LCN do to make it happen?
- Who else needs to be part of the LCN discussion?
- Who can provide data and other information to assist us?

10 Avon and Somerset Police Report

11 Exmoor National Park Authority Update

12 To agree the frequency of meetings

13 To agree the schedule of meetings for the next 12 months (Pages 43 - 44)

To note the proposed schedule of meetings. Dates and venues to be confirmed.

14 Date and time of next Local Community Network meeting

Thursday 7 September – at the Moorland Hall, Cutcombe.

Exmoor LCN Date – The Moorland Hall, Cutcombe	Proposed Highways Sub-Group Date – Dulverton Sports Pavilion
Thursday 8 June	Friday 23 June
Thursday 7 September	Friday 22 September

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Passcode: HtFHow

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Phone Conference ID: 567 002 069#

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Part E - Local Community Networks

Terms of Reference

The Council will establish 18 Local Community Networks to promote the development of stronger and more resilient communities across Somerset.

For the purposes of the Constitution, the Local Community Networks will be classed as Area Boards.

1.0 Purpose, Role and Function of the Local Community Networks

1.1 The purpose of the Local Community Networks are to be the focus for community development, engagement and partnership working at a local level; improving outcomes for residents and establishing strong connections between the Council, our communities and our partners.

1.2 The Local Community Networks will have the following roles and functions:

- Establishing effective local community engagement and influence;
- Promote enhanced participation in democracy, active community decision making and scrutiny;
- Enhance collaboration by bringing together at a local level representatives from partner organisations, City, town and parish councils, community groups and others
- Ensure local influence over the Council and wider public service activity;
- Share information, ideas and solutions to enable services to be delivered to help meet local need;
- To inspire more responsibility for local place shaping;
- To identify evidence-based community priorities; across Economic, Social and Environmental issues;
- To create plans to reflect how the priorities will be addressed; and
- To identify and secure resource opportunities for local projects

2.0 Local Community Networks Approach

2.1 The Local Community Networks will:

- a) Agree priorities and areas of focus for the local area on an annual basis
- b) Agree a tailored communication and engagement plan for actively involving residents and other local stakeholders

- c) Allocate any funding obtained by the Local Community Network as appropriate, and in accordance with rules and guidance set out by the Council's Contract Procedure Rules and Standing Orders
- d) Provide opportunities to ensure that the local community is able to respond to consultations in a timely manner.
- e) Provide opportunities to ensure good communications and information from Somerset Council, and partners, on local issues.
- f) Make recommendations to Somerset Council and/or other partners on funding local projects.
- g) Make recommendations to Somerset Council, and partners, on key local issues.
- h) Produce an annual report with a self-assessment of success in relation to delivery against the agreed priorities and areas of focus for the local area for the past 12 months.
- i) Hold an annual meeting to enable residents and local stakeholders to input into setting area priorities for the next 12 months and highlight local issues.

3.0 Composition

- 3.1 The Local Community Networks will be constituted as Area Boards. The minutes of the meetings of all Local Community Networks, along with any recommendations, will be considered by the Executive.
- 3.2 In the event of a Somerset Council Councillor being elected following a by-election, the Monitoring Officer has delegated authority to appoint the Councillor to the relevant Local Community Network and Council will be asked to ratify the appointment at its next available ordinary meeting.
- 3.3 Local Community Networks are established for 18 areas covering the county. Any changes to the names of the LCNs or their boundaries will need to be recommended to the Executive Lead Member for Local Government Reorganisation and Prosperity for approval.

4.0 Policy and Constitution

- 4.1 Local Community Networks must operate within the Council's Budget and Policy Framework and in accordance with the requirements of the Constitution.
- 4.2 Each Local Community Network may receive funding as determined from time to time by the Council, partners or through successful funding bids. Local Community Networks will allocate any funds in accordance with the Council's Procedure Rules.

- 4.3 Local Community Networks will be consulted on the development of strategic policies to make sure that local priorities and concerns are taken into account. The Local Community Networks will also be consulted where significant changes, reductions or closures of a service are planned in their local area.
- 4.4 Any key decision or policy proposal of the Council that has, or is likely to have, a significant impact in the local area will be discussed with the Local Community Network.
- 4.5 Where appropriate, Local Community Networks are able to set up Working Groups to cover particular topics. The results and outcomes from the Working Group will need to be fed back to the main meeting of the Local Community Network.
- 4.6 In the event of the topic spanning more than one Local Community Network area, the Working Group will be set up to include representatives from all appropriate Local Area Networks.
- 5.0 Membership & Representation
- 5.1 Each Local Community Network will comprise of the following core membership:
- 1) The elected Somerset Council Councillors representing the electoral divisions covered by the Local Community Network;
 - 2) A member from each City, Town or Parish Council and Parish Meeting within the area covered by the Local Community Network;
 - 3) Representatives from the following groups or organisations:
 - a) Local Neighbourhood policing team;
 - b) Somerset National Health Service
 - c) Devon and Somerset Fire and Rescue Service;
 - d) Education
 - e) Representatives from Voluntary, Community, Faith and Social Enterprise Organisations
 - f) Representatives from Businesses or Trade Groups
 - g) Others as may be considered locally important
- 5.2 The Executive Lead Member for Local Government Reorganisation & Prosperity will approve the core membership of each LCN. Each LCN will review their core membership at their first Annual Meeting and then at least annually and make any recommendations for changes to the Executive Lead Member for Local Government Reorganisation & Prosperity. The core

membership list will be classed as the voting members of the Local Community Network.

- 5.3 Each Local Community Network will support and encourage wider participation and engagement from additional attendees. This could include, for example:
- Local Community and Voluntary Sector Organisations
 - Local Businesses or Trade Groups
 - Housing Associations or Housing Officers
 - Any other relevant local groups which could include youth groups, cultural organisations, environmental groups, older people's groups, disability groups, etc.

6.0 Other representation

6.1 Local Community Networks can invite any Executive Member to attend their meeting to discuss matters relating to their remit, if appropriate.

6.2 Invited Executive Members attending the Local Community Network as a guest will not have voting rights.

6.3 For the avoidance of doubt an Executive Member is entitled to vote as a standing Member of the Local Community Network in which their electoral division is located.

7.0 Officer Support

7.1 Each Local Community Network will be supported by a dedicated Officer from the Unitary Council and Democratic Services Officer(s).

7.2 Local Community Networks can ask other officers (including external partners officers) to attend their meetings to discuss items of business on their agenda.

7.3 Somerset Council Directors will provide an oversight role for the Local Community Networks, ensuring that officers in their directorates attend and engage with the LCNs as and when appropriate.

8.0 Order of business for the Annual Meeting of the Local Community Networks

8.1 The date and meeting arrangements for the first Annual Meeting for each Local Community Network shall be agreed by the Monitoring Officer in consultation with the Lead Member for Local Government Reorganisation & Prosperity. The Annual Meeting of the Local Community Networks will take

place annually based on the commencement date of the Local Community Network.

8.2 Items of business for the Local Community Network Annual Meeting will be:

- a) To elect the Chair of the Local Community Network
- b) To appoint the Vice-Chair of the Local Community Network
- c) To receive any apologies for absence
- d) Declarations of Interest
- e) Public Question Time
- f) Approve the minutes from the previous meeting
- g) To consider the Annual Report on the Local Community Network's work in the last 12 months
- h) To determine the priorities and areas of focus for the Local Community Network for the next 12 months
- i) To consider any other business set out in the agenda
- j) To agree the frequency of meetings
- k) To agree the schedule of meetings for the next 12 months

9.0 Order of business for Ordinary meetings of the Local Community Networks

9.1 Items of business for the ordinary meetings of the Local Community Networks will be:

- a) To receive any apologies for absence
- b) Declarations of Interest
- c) Public Question Time
- d) To approve the minutes from the previous meeting
- e) To receive updates on any action points from previous meeting(s)
- f) To consider any other business set out in the agenda

10.0 Process for electing the Chair of the Local Community Networks

10.1 Only members of the core membership are eligible to be nominated as the Chair. Either the Chair or Vice-Chair of the Local Community Network shall be a Somerset Council Councillor.

10.2 Election will take place annually at the Annual Meeting of the Local Community Network.

10.3 The Democratic Services Officer will call for nominations for the position of Chair of the Local Community Network.

- 10.4 Only voting members can make nominations. The nomination must be seconded to be valid.
- 10.5 An individual shall not be nominated in their absence without their written consent.
- 10.6 In the event of only one valid nomination being received, the person presiding will declare the nominated member elected.
- 10.7 In the event of two valid nominations, the Democratic Services Officer will ask for a show of hands for those members in favour of each nominated candidate and declare the candidate receiving the majority of votes (of the core membership present and voting) to be the winner.
- 10.8 In the case of an equal number of votes for the two candidates, a random electronic generator will be used by the Democratic Services Officer to determine the winner of the election and then declare the result.
- 10.9 In the case of three or more valid nominations being made, the Democratic Services Officer will call for a show of hands for each of the candidates. The Democratic Services Officer will then announce the candidate with the least number of votes and that candidate will be eliminated (in the event of a tie for the least number of votes, the Democratic Services Officer will use a random electronic generator to determine which candidate will be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote can be taken (following section 10.7 and 10.8 above).
- 10.10 The Chair and Vice-Chair will hold office until the next Annual Meeting unless they resign from the position. In the event of a resignation, an election for the Chair and/or Vice-Chair will take place at the next available meeting.
- 11.0 Chairing arrangements
- 11.1 The Vice-Chair will preside in the absence of the Chair and if neither is present, the Local Community Network will appoint a Chair from among its core membership (section 5.1) for that respective meeting.
- 11.2 The role of the Chair will include:

- a) Providing leadership to ensure that the objectives of the Local Community Networks are met.
- b) Ensuring that the voices of the local community are at the heart of the work of the Local Community Networks.
- c) Working with Officers to set the agendas and to ensure that any action points are picked up and dealt with
- d) Chair the meetings effectively to ensure that its business can be carried out efficiently and that all parties have an opportunity to input
- e) Ensure that the meeting is a forum for debate of matters of interest and/or concern to the local community
- f) Represent the Local Community Network at the quarterly meetings with the Executive Member and Scrutiny Chair(s)
- g) Produce an annual report on behalf of the Local Community Network which will be considered by the Executive

12.0 Local Community Network links to the democratic process

This section will set out how the Local Community Networks will link to the democratic process within Somerset Council.

Council

- 12.1 Somerset Council will review the Terms of Reference for the Local Community Networks at its Annual Meeting each year.

Executive

- 12.3 Local Community Networks can escalate issues of concern to the Executive and/or the relevant Executive Member.
- 12.4 There will be a standing item on Executive agendas to consider and note any minutes from Local Community Network meetings that have taken place. This will include any recommendations that the Local Community Network wish the Executive to consider.
- 12.5 The Executive will also consider the Local Community Network annual report.
- 12.6 The Executive Member with remit for Local Community Networks will meet on a quarterly basis with the Local Community Network Chairs so that common themes and issues can be discussed. The Scrutiny Committee(s) Chairs are also included in this meeting.

Scrutiny Committee(s)

- 12.7 Wherever possible the Scrutiny Committee(s) will avoid duplicating the work of the Local Community Networks.
- 12.8 However, issues of local concern may be identified and added to the Scrutiny workplan via the quarterly meetings with the Executive Member and Local Community Network Chairs.

Planning

- 12.9 Planning matters that fall under the remit of the Planning Committee or Planning Sub-Committees will be out of scope of the Local Community Networks to avoid duplication.

Licensing and Regulatory

- 12.10 Licensing and Regulatory matters that fall under the remit of the Licensing and Regulatory Committee, Licensing Sub-Committee and Regulatory Sub-Committee will be out of scope of the Local Community Networks to avoid duplication.

13.0 Voting

- 13.1 Local Community Networks will seek to reach decisions by consensus where possible, involving the core membership (listed in section 5.1). Prior to such a decision, the Chair may upon their discretion take an indicative vote of the representatives set out in section 5.3.
- 13.2 However, on the occasions where a formal decision needs to be made this will be recommended to the Somerset Council Executive for consideration.
- 13.3 Where a vote is required then this will be by a show of hands of the voting membership present.
- 13.4 Where the vote is tied, the Chair of the Local Community Network shall have a second or casting vote.

14.0 Quorum

- 14.1 Quorum will be 30% of the core membership (section 5.1).

15.0 Meeting frequency and location

15.1 Local Community Networks will meet 6-8 times a year, however this is at the discretion of each individual LCN.

15.2 Local Community Network meetings will be held in accessible venues and will be held in various locations within the local area (dependent on the numbers likely to attend the meeting).

16.0 Access to Information

16.1 Local Community Networks are subject to the Access to Information Rules set out in Part B of this Constitution.

16.2 For example:

- a) Agendas will be published on the Council website 5 clear days before the meeting
- b) Meetings will be open to members of the public and press
- c) Draft minutes will be published on the Council website within 5 working days following the meeting

17.0 Standards of Behaviour and Conduct

17.1 Somerset Council Councillors are subject to the Members Code of Conduct set out in section Y of this Constitution.

17.2 City, Town and Parish Councillors are reminded that they have been elected to the Local Community Network as a representative of their Council, and therefore should follow their Code of Conduct.

17.3 Local Community Network meeting attendees will at all times follow the Protocol on meeting etiquette.

18.0 Review of the Terms of Reference

18.1 The Terms of Reference for the Local Community Networks will be reviewed on an annual basis and agreed at the Somerset Council Annual Meeting. This is to ensure that the Terms of Reference appropriately reflect the role of the Local Community Networks as they evolve over time.

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Minutes of the Exmoor Area Panel Meeting

Held on Tuesday 25 April 2023,

At the Moorland Hall, Cutcombe

The meeting commenced at 7:04pm.

Present:, Sarah Buchanan (Brompton Regis), Jan Aldridge (Brushford) John Levenson & Roger Foxwell (Cutcombe), Margaret Rawle, Christine Dubery & Nick Thwaites (Dulverton TC), Mike Ellicott & Jeremy Hickman (Exford), Francis Schott & Jill Wright (Exmoor) Mary Abel (Huish Champflower), Anne Sparling (Luxborough) Duncan McCanlis (Porlock), Katy Attwater & Lesley Webb (Timberscombe), Ian Brooks & Colin Wilkins (Winsford), Tony Howard, Polly & Julian Soltau (Withypool & Hawkridge) Andrew Bray (Wootton Courtenay).

SC Cllr Steven Pugsley (Chair), SC Cllr Frances Nicholson, SC Cllr Val Keitch

Officers:

Alyn Jones (SC) Sarah Skirton (SC) Andrew Turner (SC) Sam Murrell (SC) Kevin Bridgwater (SC) Kali Martin (SC), Ally Laing (SC), Tom Parkinson (SC) Mark Shields & Diane Weston (CCS Village Agents), Dan Barnett (Exmoor National Park)

Guests:

Christine Boland – Magna Housing Association
Matt Barrow – Connecting Devon and Somerset

Also Present:

Tony Brooks (Crowcombe PC).

1. Apologies

Apologies were received from Sally Baker & Patricia Bainbridge (Brompton Ralph PC), Paul Matcham, PCSO Michelle Haines (ASP), Fran A'Brook (Upton), Janette Webber, Stephen Kimsey, John Bray, Matthew Headley (Brompton Regis), Sally Moran (Clatworthy), and Sally Payne.

The Chair announced the recent passing of former Cutcombe Councillor Vivian White who had previously been an active member of the Exmoor Panel. Vivian had worked on the BBC programme Panorama and brought with him a great deal of knowledge on current affairs and a keen interest in community matters. The Chair asked that it be put on record that the Exmoor Panel thanked him for his participation and expressed gratitude for his work. Condolences were extended to his family. The funeral took place on Wednesday 26 April, at Cutcombe Church.

2. Minutes of the previous meeting of the Exmoor Area Panel held on 16 March 2023, and matters arising.

(Minutes of the meeting of the Exmoor Area Panel meeting held on 16 March 2023 were circulated with the agenda)

RESOLVED that the minutes of the Exmoor Area Panel meeting held on 16 March 2023 were confirmed as a correct record.

3. Introduction to Somerset Council Executive Cllr Val Keitch – Lead Member for Local Government Reorganisation and Prosperity.

Cllr Val Keitch made the following points in her address to the Exmoor Panel: -

- Local Community Networks (LCN) will begin meeting formally from June – and Exmoor Area Panel looks like it will be the first. Congratulations!
- Rural, urban. Countryside and coast. Each LCN area will be different and will have different priorities.
- Meetings will be supported by the LCN team, and colleagues from Somerset Council's Democratic Services and IT. They will be taking place in community centres and parish halls across the county – just like this one. *(On that point – if you could flag up any suitable venues, then please let Cllr Val Keitch, Alyn Jones or the LCN team know).* LCN@somerset.gov.uk.
- I can see from a quick glance around the room there's such engagement, enthusiasm, and community spirit here. We've learnt so much from the Exmoor approach that we will be looking to share with other areas. The Exmoor Area Panel has helped lay the foundations for how LCNs will work - and we anticipate great things going forward.
- You truly are trailblazers. We thank you for all your hard work and commitment in making this pilot work, and for your warm welcome this evening.

The Chair thanked Cllr Keitch and her team for attending. At the last meeting, the communications team from Somerset Council had filmed the work of the Exmoor Area Panel as part of a promotional video on Local Community Networks. This video was now available to watch on YouTube and can be viewed via this link. <https://youtu.be/H4RYAogSJAE>.

4. Magna Housing Update – Christine Boland, Head of Customer and Community Support – *written report to follow*

Magna has a Community Development Fund, which can be used to improve local communities through funding, donations or sponsorship. This funding is designed to benefit Magna customers, either directly or indirectly and can be used for a variety of local events, projects, groups, organisations, charities and services. More information can be found on the [Magna website here](#).

A question was raised around sheltered housing in Timberscombe and what level of support Magna offered its tenants? There was confusion regarding where the involvement of the Village agents began, and the service provided by Magna ended. Mark Shields was at the meeting and was able to confirm that the Village Agents were in discussion with Magna about identified vulnerable households. All tenants signing up to Sheltered Housing signed a service level agreement and

were made aware of the service Magna provided. This could be extended further if the tenant wished to utilise the services of a village agent, but this would not be subsidised in their rent. Any household regardless of whether they were a Magna tenant or otherwise could use the Village Agent service, but it would come from other budgets such as Somerset Supporting People, or adult social care.

Mike Ellicott concluded by saying that it was a sad fact that Exmoor was an aging population due to the high house prices, beyond the reach of young working families. A local business who paid good wages for the area was having problems with recruitment due to the lack of affordable housing. Most of its employees commuted into work from outside Exmoor, which meant that they were not paying back into the local area and were spending their earnings outside the rural economy. It was vitally important that housing lettings policies and Homefinder address this problem, to assist with revitalising Exmoor communities.

It was agreed that it was beyond the scope of Magna Housing to solely address this issue, but it would be good to invite the Somerset Council Executive Holder for Communities, (which includes housing) to a future meeting.

5. Connecting Devon and Somerset (CDS) – Matt Barrow

Connecting Devon and Somerset (CDS) is a local government-led partnership which helps to deliver next generation broadband infrastructure to areas where the market has failed to invest.

Investment through the CDS programme is helping to connect some of the hardest to reach communities in England, where the commercial market will not provide the infrastructure without public subsidy.

The Government set a national target to deliver 100% broadband coverage by 2015 with a minimum of 85% superfast broadband. The Government anticipated that 80% of the network would be built commercially. In reality, less than a third of connections have been built commercially, leaving CDS and other similar programmes nationally having to provide coverage to many more properties.

Information on the technical aspects of installing fibre broadband can be found on the website. A progress report on Openreach providing full fibre connectivity in the Dulverton area can be found [here](#).

The Mobile Boost Voucher scheme is currently closed. The final call for applications finished on the 28 February.

Parishes can sign up to receive newsletters and email updates on the [website](#).

Frustration was expressed from Dulverton Town Council as some properties did not qualify for fibre, as they were listed on maps showing Airband connectivity. Nevertheless, the signal was weak and they were looking into alternatives. It was suggested that Dulverton TC specifically identify those properties where the signal was marginal or weak, and they could then be removed from the maps. This would enable them to look into alternative providers for broadband.

If this was a problem in the more rural villages, they could form a collective to look at a more affordable way of installing fibre broadband. Exmoor and Exford agreed that this may be a possibility for their parishes.

CDS is entirely separate from the mobile network, and thus has no influence on radio mast connectivity. The Chair expressed a wish to write to the mobile providers who have sited masts on Exmoor but have not activated the signal. It was agreed that if the chair corresponded with Matt Barrow, he would pass on the information to relevant colleagues in the industry.

6. Avon and Somerset Police Report

PCSO Michelle Haines had tendered apologies due to workload. In her absence a statement was read out by the clerk.

Since the last meeting on 16th March, there have been 3 incidents involving thefts from /attempted theft from diggers. A Landrover was stolen at the same time (believed to be connected – later recovered). Enquiries are continuing.

There is an ongoing ASB issue in Dunster, which the Neighbourhood team is working with other agencies to resolve.

PC Dan Cox attended Cutcombe Market in March to advise on trailer safety. Farmers engaged well and it was an incredibly positive session. This was part of OP Landlike, the joint road safety operation with Devon and Cornwall. As part of this, the Banner Van encouraging report of drink/drug driving concerns has been parked in various spots across Exmoor in the last few weeks. The operation will continue for the next year and there has been positive feedback from the community.

PCSO's will be visiting hotels, campsites, and visitor accommodation with information to remind visitors not to leave property on show in their vehicles when parking and visiting beauty spots.

In the first 4 months of this year ASP have signed up approximately 25 new members to farm watch. This exceeds the 16 from 2022.

Should there be any questions, please email them to Michelle.Haines@avonandsomerset.police.uk and she will reply.

Cllr Nicholson said that at future meetings of the LCN, a more strategic report would be required, with an emphasis on how the LCN could contribute to planning and allocation of resources. This will be fed back to the LCN team.

7. SCC Highways Update – K Bridgwater, K Martin & Andrew Turner

Andrew Turner advised that resource issues for the contractor had resulted in a drop in the service level of winter maintenance. Milestone was currently operating on 2/3 of the workforce that it had previously employed, and this was being addressed.

Andrew is currently working on the business case, to establish how the Highways Steward Scheme can be rolled out across the wider Somerset district.

Highway Steward Update

Please [click here](#) to access the Exmoor LCN – Highway Steward Job Request.

All cyclical work which was programmed for last year, will need to be re-input for the new financial year. Please log each task separately with frequency of return needed (i.e., weekly, fortnightly, monthly or quarterly).

It is important that work requests are reported as separate items so that jobs do not get missed on the worksheet. Please use one request per parish area, and remember he is a single operative so will be unable to undertake works of a technical nature or that require traffic management. The team are also looking into how the work request form can be enhanced by allowing maps and photographs to be uploaded into the work planner.

Urgent works such as blocked drains should be reported via the defects portal to ensure a swift response. General repairs such as potholes, road damage and other problems outside of your parish boundary should continue to be reported via the SCC online portal. www.somerset.gov.uk/roads-and-transport/report-a-problem-on-the-road/.

The Highway Steward will be active around the district in his truck which is a Milestone vehicle.

Exmoor Pilot – Satisfaction Surveys

Can parishes please complete the following satisfaction surveys, so that the team can determine what is working and what needs to be done? Thank you to those who have already done this.

- [Highway Steward Satisfaction survey](#)
- [Parish Online usage survey](#)

This is especially important for Qtr4 as Andrew Turner is writing a report to be presented to the LCN team on the effectiveness of the pilot. This will form an important part of the business case to roll out the Highway Steward scheme across Somerset.

Exford Landslip

It was agreed that this would be the main item of discussion at the next Highways sub-group meeting scheduled for Friday 19 May. This will be held at the Dulverton Sports Pavilion. Paul Nation from the Somerset Council, Bridges and Structures Team will be in attendance, to discuss the complexities of the scheme and the progress to date following ecology, BT and Health and Safety site surveys.

May was the month that was most practicable to undertake the work, but the window of opportunity for May 2023 was now passed. Frustration was expressed

again about the length of time taken to expedite the works, and that costs were escalating.

It was agreed that the communications around the scheme needed to be transparent so that all parties knew what was happening, allowing businesses and residents to plan accordingly.

Exebridge/Dulverton drainage scheme

Kali Martin advised that he had been in conversation with businesses in Exebridge about proposed works that were scheduled to take place over the summer. This would mean diversions in place on the Devon side of Dulverton. Christine Dubery asked that Dulverton Town Council was consulted as a matter of urgency. There was likely to be uproar from the Dulverton traders who had already been adversely affected due to the disruption of ongoing roadworks over the previous summer. Some were still struggling due to the aftermath of COVID19, and needed a season of uninterrupted trade if they were to remain viable. It was agreed to follow this up in the Highway Subgroup Meeting.

Questions from the floor

- Winsford Parish Council asked for progress on the work to stabilise the wall at the Mill Leat, Yellowcombe Lane. *Enquiries are still ongoing with the Somerset Council Legal team into who owns the asset. Once the relevant advice is received the team will be in a better position to determine the next steps and act on the legal advice accordingly.*
- Selworthy Parish Council thanked the officers for the communications around the recent A39 resurfacing works, and the collaborative work undertaken to minimise disruption to the communities.
- Exmoor asked if there were any updates on the Small Improvement Scheme (SIS) as they had been waiting to hear for some time about their application.
- Roger Foxwell advised that some drainage issues that he had previously reported at Luckwell Bridge remained unresolved. Sam Murrell agreed to follow this up with him outside the meeting.

8. Exmoor National Park Authority Issues (ENPA)

An update was provided by Dan Barnett.

- **Public Rights of Way (PROW).** ENPA had retained management of the rights of way but is facing severe resource issues due to cuts in government grants and subsidy. As a result, there had been a 40% reduction in staffing and the team are looking at alternative methods of delivery. There will be a review of the vegetation cutting programme for this coming summer and beyond. This will need to reduce but ENPA will increase their support for volunteers and the local community to get more involved in supporting this work. More information on volunteering can be found on the [website](#).

ENPA will be reviewing the provision of gates and stiles for stock control on the PROW network. The legal duty of the highway authority is to provide farmers with a 25 per cent contribution for the costs of replacement stock control furniture, and ENPA are no longer able to provide full materials and

installation costs in all cases. This approach will be developed over the next 12 months working closely with farmers, land managers and other affected parties.

- **Income Generating Measures.** ENPA will introduce fees and charges to the changes/diversions to the path network which are undertaken on behalf of landowners. ENPA has also recently introduced a new annual car parking permit for users of ENPA car parks. These cost £60 and can be obtained from the visitor centres.
- **May Elections for Parish Representatives.** Mike Ellicott reminded the Exmoor Panel that elections would soon be taking place for parish representation on the ENPA committee. There are 5 parish member seats available. It was a busy role but very rewarding. Hustings would be taking place at the Moorland Hall, Cutcombe on 31 May.

Questions from the floor concerning:-

Closure of a permitted footpath by the National Trust. Could ENPA influence this being reopened? – *No. It is outside the ENPA authority being a permitted footpath and not a PROW. It falls to the landowner to permit users or not. In this case the National Trust is the landowner and has exercised their right to close the path.*

When will the bridge at Tarr Steps have its stones replaced? *This is actually a Somerset Highways issue and not the ENPA. The stones are likely to be replaced at some point in June/July once Natural England have granted permission for the Highways Team to do work in the river.*

9. Parish Lengthsman Scheme

There are currently no updates.

10. Items to be brought forward by Parishes

Step Up Somerset – Business Skilling.

Somerset Council is looking for the new generation of outstanding start-up's seeking to create new businesses in Somerset.

Whatever industry or experience, motivation, idea or expectations people may have, 'Somerset Launch Pad' will prepare and guide them through the start-up process.

Ten places are available on this new fully funded start-up programme delivered by professionals, entrepreneurs and experts from industry, over 10 weeks from 10 May to 30 September 2023.

The programme includes workshops and masterclasses on core business fundamentals - covering business plans, marketing, social media, finances, legal, operational systems, networking and more. Plus, weekly personal business mentor support and peer-to-peer networking.

Applications close on 3 May with interviews on 4 and 5 May 2023

Further information and applications can be found here: [Self Employment \(stepupsomerset.org.uk\)](http://stepupsomerset.org.uk)

Please share with anyone who may be interested. (Pre-start or start-up small businesses in the Somerset Council catchment area can apply.)

11. Dates for Exmoor Pilot meetings going forward.

Exmoor LCN Date – The Moorland Hall, Cutcombe	Proposed Highways Sub-Group Date – Dulverton Sports Pavilion
Tuesday 25 April	Friday 19 May To include a discussion on the Exmoor Ravine with Paul Nation, (Senior Bridge Engineer from the Somerset Council Bridges and Structures Team)
Thursday 8 June	Friday 23 June
Thursday 7 September	Friday 22 September

(The Meeting ended at 9.26pm)

Attachments

Draft Exmoor LCN Forward Plan for 2023/34

Minutes of the Exmoor LCN Pilot Highways Subgroup
Held on Friday 19 May 2023,
At Dulverton Sports Pavilion from 10.00am – 1.30pm

Present:

Cllr Steven Pugsley (Chair)	Somerset Council (SC)
Cllr Frances Nicholson	SC
Andrew Turner	SC
Paul Nation	SC
Luke Green	SC
Ryan Chamberlain	SC
Kate Brown	SC
Craig Gowan	SC
Kevin Bridgwater	SC
Kali Martin	SC
Mike Ellicott	Exford (Top Rep)
Christine Dubery	Dulverton Town Council
Roger Foxwell	Cutcombe PC
Sam Murrell (Project Officer / Clerk)	SC

1. Apologies

Sarah Buchanan (Brompton Regis), Bev Norman (SC), Andrew Bray (Vale Rep), Jeremy Hickman (Top Rep).

The Chair advised that now the Exmoor LCN had been formally recognised and the pilot would transition to the next phase, it would be a good idea to revisit the terms of reference for the sub-group and review the local representatives. This was agreed by those present.

2. To review the Minutes and Action Points of the previous meeting on Friday 10 February at Withypool Village Hall.

The minutes of the previous meeting were agreed as a true record. Matters arising: -

- **Exford Bridge Silting**

Unfortunately, despite a very productive site meeting last summer with the Environment Agency (EA) and the Bridges team, the EA had not granted permission for work to be undertaken in the river. This meant that the silting problem and the undercutting of the riverbank was ongoing. This also included cutting back of the vegetation on the silt banks. Christine Dubery stated she would raise the issue at the West Somerset Flood Group meeting which was due to take place next week.

- **Winter Maintenance Issues**

The Highways warden meeting is usually held in September, but the Chair advised it would be better to meet at an earlier time to prepare for the winter. Andrew Turner advised that a policy review was underway which would include:-

- The Highways Superintendents taking responsibility for the inspection and filling of highways grit bins in the future. It would

be the responsibility of the respective parishes to ensure that the location of the grit bins was clearly identified/marked prior to inspection. (Using parish online if this was possible).

- Convening a highway warden meeting in June/July to prepare for the winter programme and plan accordingly
- Check with recipients who took delivery of the bins that they could retain them until the autumn, when they can be sited and filled.
- **Tarr Steps** remedial works are due to take place next week (w/commencing 22 May).

- **Shearwells / Luckwell Bridge (RF)** – Collapsed and blocked drains. Shearwells drains have been cleared of tarmac but may need jetting as now flood in heavy rain. Luckwell Bridge has a collapsed drain. Kali Martin agreed to follow up these queries outside the meeting.

3. Update on the B3224 Exford Road Slippage – Paul Nation, Senior Bridge Engineer, Bridges and Structures Team Leader.

A copy of the options report and general meeting notes had been circulated prior to the meeting. (*attached*).

Matters arising:-

- Contact has been made with the Tuckers who are the only identified landowners. If there are others – please can their contact details be passed to the Bridges Team. Bridges@somerset.gov.uk.
- Communications generally – once the timescales and procedures are known these will be communicated to all stakeholders and communities. Dates and diversions will be conveyed as soon as possible.
- Current challenges to the timeline are around work that Openreach is planning to undertake and the market dates. The Openreach diversion is currently being worked through and will be expedited once the work is ready to go. (Not confirmed at present but imminent).
- Tender designs are expected to be finalised around mid-July, but then procurement will be 6-8 weeks minimum. WSP (the specialist consultant) has drawn up the specification.
- September/October may be a better time to deliver the work from an ecological and local economy perspective, but SC will still have to work with the markets on minimising disruption. There is likely to be a 4-6 week road closure in operation and diversions would incorporate the turning circle at the Rest and Be Thankful Inn for larger vehicles.
- It was agreed that communications needed to remain open for all parties but especially between the market operators and Somerset Council officers and technical experts.
- Management and maintenance of nearby grips was raised again. It was asked that these grips were clearly identified to the Highways Team, so that the necessary maintenance could be undertaken. It was also requested that all vegetation on the diversionary routes was properly cut back to ensure sight lines for traffic were clear. Roger Foxwell said he had a particular concern at junctions on the moor. He was asked to

report this via the defects portal so that the necessary remedial work could be followed up.

The Chair thanked Paul Nation for attending and providing the update. It looked more positive than previously, especially as the team were working towards delivering the work in the current financial year. It was requested that any communications were forwarded to Sam Murrell so that she could keep the subgroup and stakeholders updated.

4. Scheme Promotion / Review and Update

- **Drainage Schemes (CG)**

Riphay Corner will be carried out in two phases to minimise disruption to the home-owner and the local community.

Phase 1 Planned for June

Phase 2 Planned for w/commencing 11 September

This scheme was previously in the schedules but had been deferred. CG advised that going forward schemes that were completed or deferred would still appear in the schedule but would be at the end of the planned works. This should keep them on the radar and prevent any surprises if they were moved up the work programme.

Beulah Chapel (CG)

Survey and repair work needs to be done to determine the cause of flooding and blocked drains in this location on the B3224. It is likely that this work will take place after Christmas, but the diversions (which are long) and road closures will need to be carefully managed.

Completed – A39 Porlock (CG)

All this work had been successfully completed. Thanks were extended to the team for their clear communications and work to minimise disruption to the local communities. The parishes were very grateful.

- **Resurfacing Schemes (CG)**

Wootton Courtenay - This work scheduled for the 5/6 July but there is some flexibility around this. (2-day window has been allocated for use of the plant).

- **Grass and Verge Cutting (CG)**

Various discussion took place around the current programme of hedge cutting and questions were asked regarding whether a larger flail could be employed in the coastal areas? The climate was milder here and thus the growth flourished in the growing season and needed a more extensive cut.

Sam Murrell/Andrew Turner would revisit parish online to see if those parishes had mapped the relevant hedgerows that required a longer cut.

It was agreed that the hedgerow management standard letter would be uploaded to the website for parishes to use or reference, when

contacting local landowners about their boundary responsibilities and hedge management.

- **Traffic Management Schemes (KB)**

A spreadsheet of the current schemes is attached. Kate Brown is working with the various parishes to progress.

Matters arising:-

Concern was expressed about drivers negotiating the ford at Tarr Steps/Hawkridge due to following their sat-nav despite the number of warning signs advising against it. Unfortunately, there did not appear to be a way to get Google or IT developers to remove this from their route guidance. It was suggested that putting a gate across the road would be one way to deter drivers. This has been done in other areas via a Public Space Protection Order (PSPO). Andrew Turner/ Kate Brown agreed to look into the legalities on whether this was possible for Ashford Lane and report back.

- **Public Utility Works (LG)**

Luke introduced Ryan Chamberlain to the meeting. Ryan would be moving into Luke's role as Streetworks Coordinator for Somerset West as Luke took on a more strategic county role.

Liaison was ongoing to hold a meeting between school transport providers and utilities to minimise disruption for school children. It was hoped that communications about this would be circulated via school websites and newsletters as well as the usual channels.

Luke advised that in the last financial year there had been 64 road closures in the Dulverton area, which on a positive note had resulted in 97% of the work being completed. This was testament to the hard work of all parties working collaboratively, to get this important work delivered.

Luke had carried out some inspections on the Openreach work in Dulverton, and unfortunately in some places this did not meet the required highways standard. The contractor would be required to return and put it right. Although this cost would not fall on Somerset Council, it was very frustrating for the affected businesses, and frustration and annoyance was expressed by all parties in the room!

The point was once again made that if parishes are concerned about sub-standard work from utility companies they should report it as a matter of urgency to the highways team, as it is guaranteed for a period of 18 months. Unfortunately, Somerset Council does not employ enough inspectors to check every site, so is relying on the public and communities to be their eyes and ears.

The Chair formally thanked Luke for all his hard work since the sub-group was formed and his ongoing communications with the parishes. It has been very much appreciated.

5. Exmoor Pilot Update

- **Highway Steward (HS)**

It was discouraging to note that there were very few work requests coming in for the Highway Steward to undertake. Some of the cyclical work from the previous year has been re-programmed into the schedule but it looked as if the HS workload was rather light. The HS had been logging "Find and Fix" himself, but the information was scant and did not allow for analysis. It is important that work is identified and allocated to the correct parish. Work requests should come from the parish councils or their nominated representatives such as the highways warden.

It was agreed that Andrew and Kali would meet Ryan from Milestone to discuss how this situation could be improved. (HS supervisor).

Currently Andrew Turner is drawing up a business case to see how the HS model can be rolled out across the county. It is therefore vitally important that any issues are addressed before that model is adopted.

- **Devolved Funding – Jetting requests**

The work on this has stalled due to resource issues and the inability to secure a contractor to undertake the work. The devolved budget was still available and there was enough money to undertake this work if a method could be found to successfully deliver it.

Brompton Regis, Dulverton, Withypool and Hawkridge parishes have all put in requests for jetting of drains. Dulverton had packaged and mapped the drains very comprehensively., clearly identifying the locations of the gullies in the town centre.

Sam Murrell had progressed it to the point of trying to appoint a jetting contractor but was unable to find a suitable operative in the first quarter of the year. Others had also tried with no success.

In the past, Exford Parish Council had employed their own contractor to undertake the work and it had been carried out in a day. It was suggested that it might be better for the parishes to procure this work themselves working as a group, and to draw down the funding to pay the jetting operative.

Andrew Turner was asked to put together an options appraisal paper, detailing how this work could be delivered. It was requested that this was bought back to the next sub-group meeting which is scheduled for Friday 23 June.

- **Parish Online**

It was unclear whether parishes were able to map their own assets and enter highways information like the location of drains and gullies. If this is not allowed, how can this be facilitated? (FN)

6. Recommendations to the Exmoor LCN (SP)

None at the present time.

7. A.O.B. / Dates and Venues for meetings going forward

Kali Martin asked that all dates were diarised via meeting invites through Outlook so that calendars would be updated automatically. – (Done).

It was suggested that Mike Rigby, Executive Portfolio Holder (currently) for Highways and Infrastructure was invited to a future meeting of the sub-group or the LCN. It was agreed that following the Council AGM an invitation could be extended.

8.

Exmoor LCN Date – The Moorland Hall, Cutcombe	Proposed Highways Sub-Group Date – Dulverton Sports Pavilion
Thursday 8 June	Friday 23 June
Thursday 7 September	Friday 22 September

9. Meeting closed at 1:29pm

Post minute notes:-

Andrew Bray forwarded a service request regarding drainage in Wootton Courtenay. This has been reported by the Parish Council through the defects portal, but there has been no follow-up or action taken. Kali Martin has agreed to investigate and report back to the clerk.

A further meeting to discuss the Exford slippage took place on the 22 May 2023. A preliminary timeline and associated notes are attached.

Attachments

Desk Study and Options Report REV1 – Sept 22

General notes on the Exford Bridge Report

Further notes following Bridges meeting 22 May 2023

Exford Proposed Speed Limit Extensions

Programmed Highway Works for 23/24

Traffic Management Schemes.

Highways & Transport

Structural Maintenance Project

Exmoor LCN
2023 / 2024

Somerset West & Taunton Area Office
countyroads-tdeane@somerset.gov.uk
countyroads-westsom@somerset.gov.uk

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N.B.

All Surface Dressing Schemes are conducted under a full road closure in the summer months. Dates are to be programmed with the contractor and will be confirmed in Q1.

It should be noted that this is a Scheme Proposal and where Somerset Council will work to deliver each and every scheme listed, there are external factors that can result in cancellations or late introductions of schemes within the District otherwise not listed here.

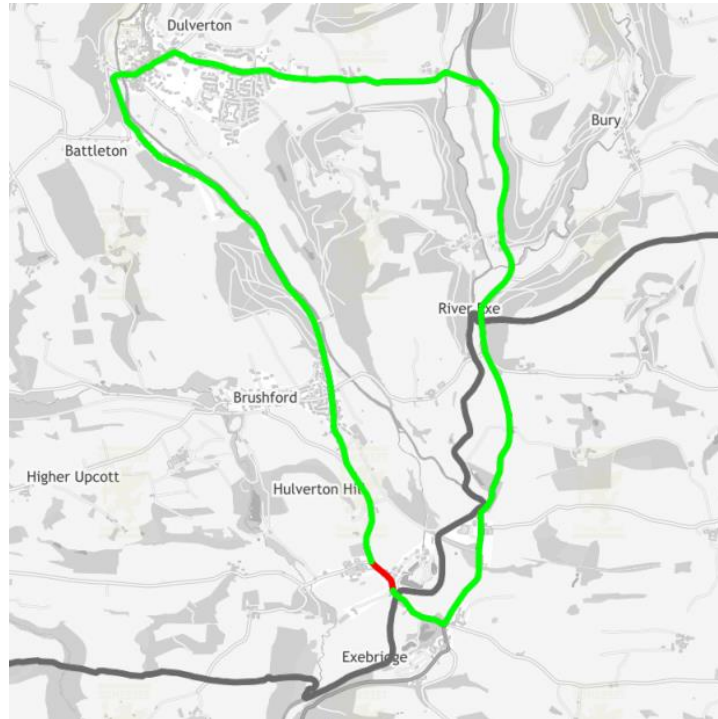
To assist the efforts of the Somerset West and Taunton Area Office, the use of <https://one.network> is highly encouraged to self-serve queries in the first instance as detail of the works type, traffic management type, number of days and possible diversion routes can be found there.

Brushford

Exebridge to Allers Down Lane

Drainage Scheme – Q1 or Q4 delivery under full closure

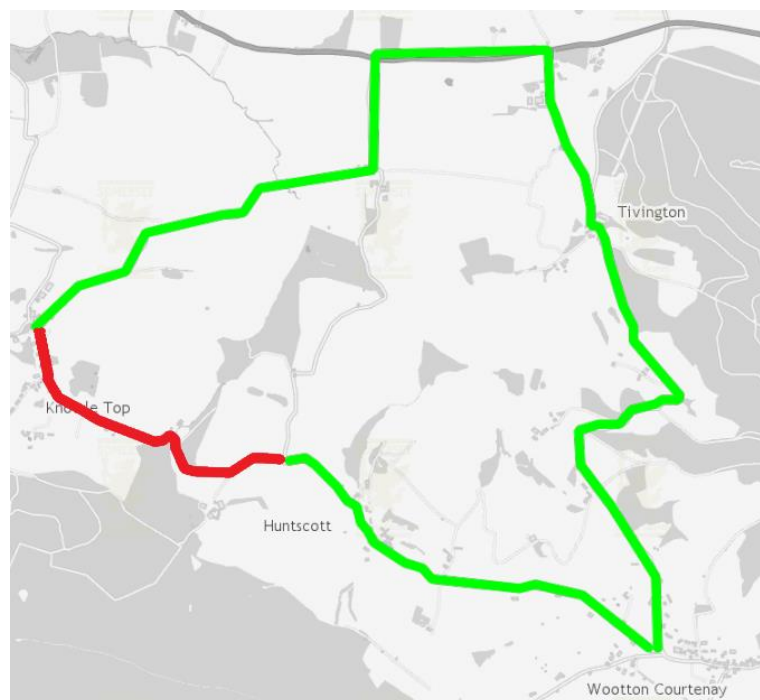
All vehicles over 15'3" stacked and allowed passage between 1100 and 1400



Luccombe

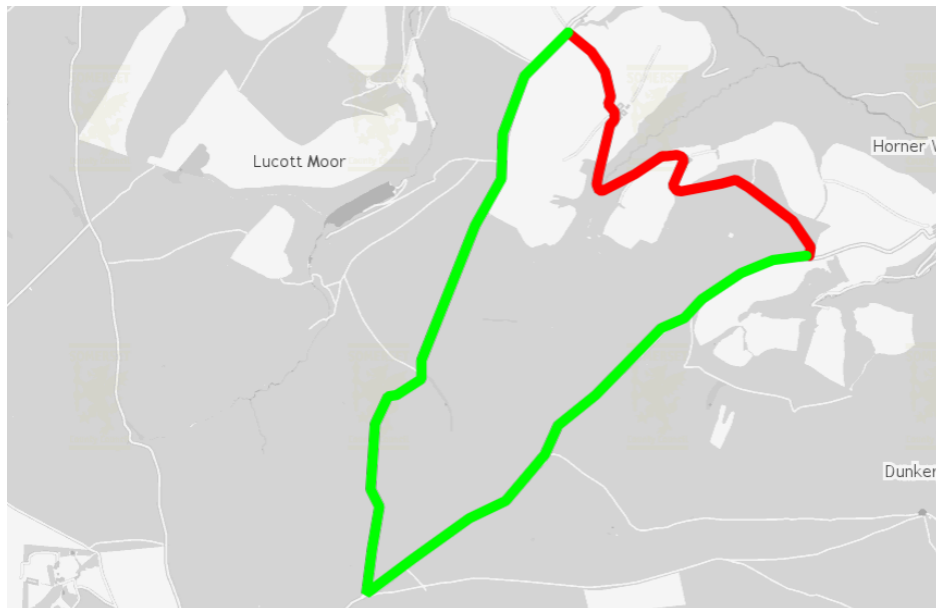
Church Gate to Manor House Gateway & Huntscott Road

Surface Dressing Scheme



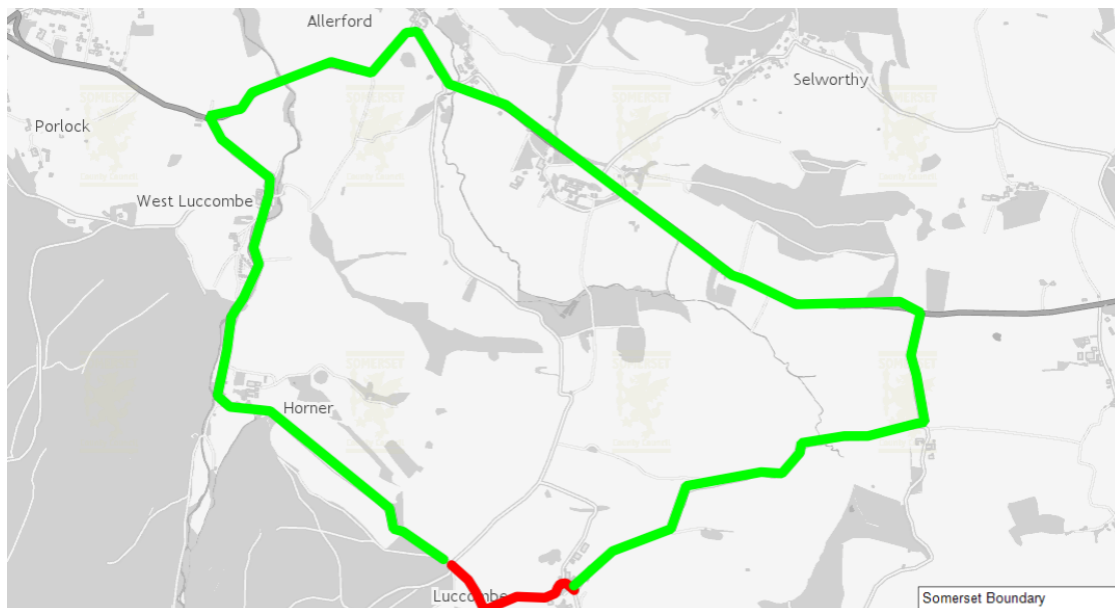
Pool Cross to Cloutsham Gate

Surface Dressing Scheme



West Luccombe Road

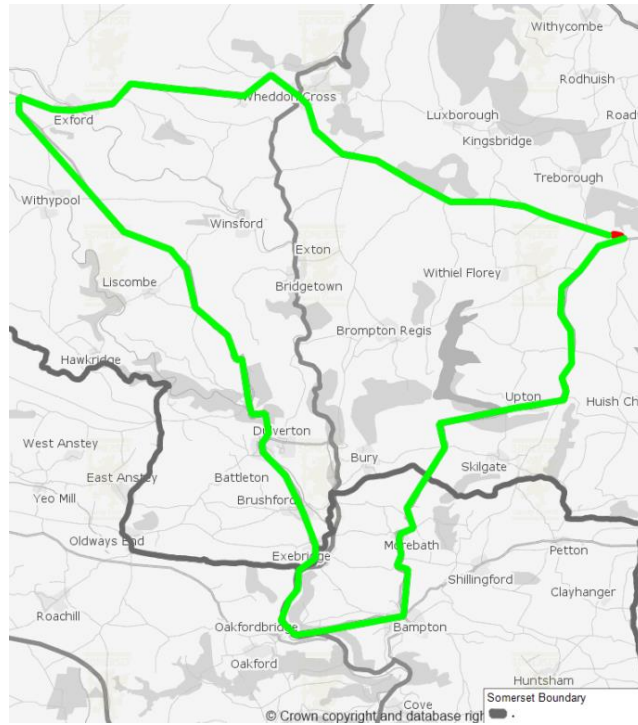
Surface Dressing Scheme



Old Cleeve

B3224 Beulah Chapel to Whithiel Hill

Drainage Scheme – Q1, Q3 or Q4 delivery under full closure



Porlock

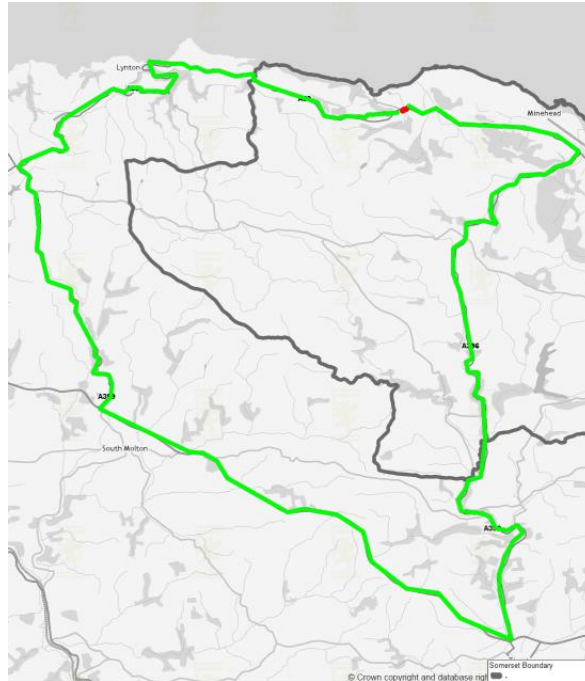
A39 High Street & Redway

Drainage Scheme – Q1, Q3 or Q4 delivery under temporary traffic signals



A39 High Street & Dunster Steep

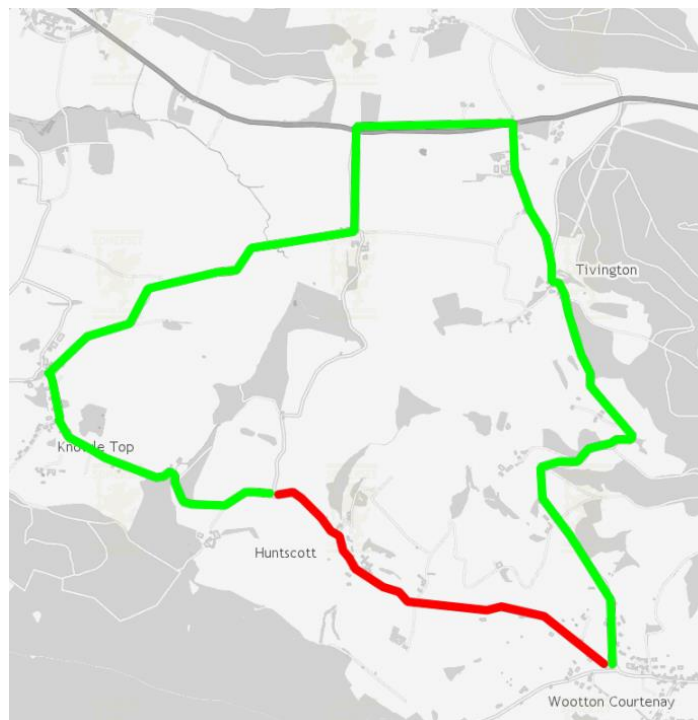
Resurfacing Scheme – HGV's to be stacked. Delivered during evenings.



Wootton Courtenay

Huntscott Road

Surface Dressing Scheme

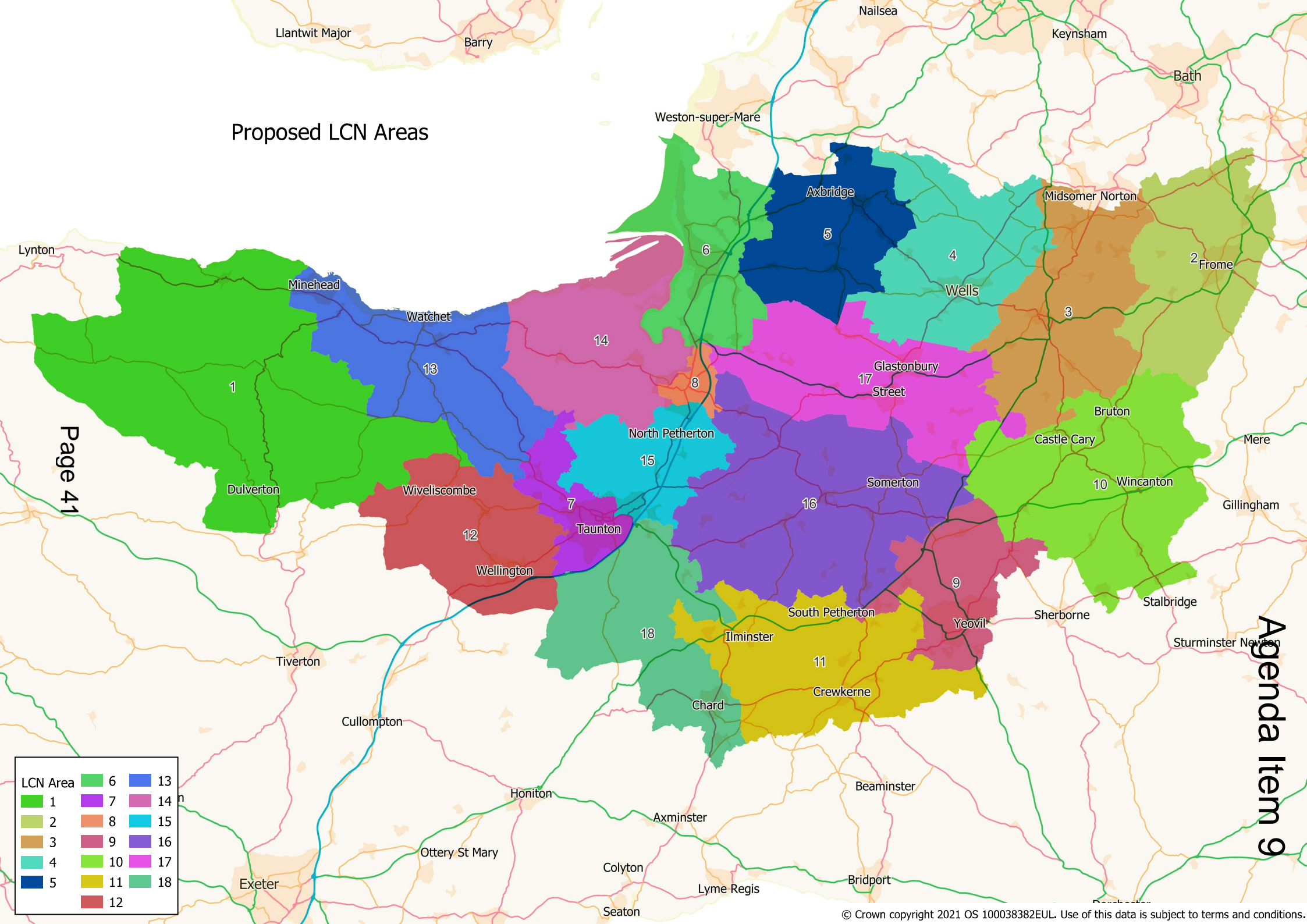


Version Control

Version	Author	Date	Description
V1	CMG	24/01/23	Initial Draft
V2	CMG	24/04/23	Branding change

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Proposed LCN Areas



LCN Area	Color
1	Light Green
2	Light Olive
3	Brown
4	Teal
5	Dark Blue
6	Light Green
7	Purple
8	Orange
9	Red
10	Light Green
11	Yellow
12	Red
13	Blue
14	Pink
15	Cyan
16	Dark Purple
17	Magenta
18	Light Green

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Exmoor Local Community Network Draft Schedule of Meetings

Exmoor LCN Meeting	Draft Agenda Items	Lead Officer	LCN Priority
8 June 2023 - Inaugural LCN Meeting - Annual			
venue = The Moorland Hall, Cutcombe	Election of Chairperson	Clerk	
RD = Friday 26 May	Election of Vice-Chairperson	Chair	
Publishing = Wednesday 31 May	Apologies		
	Declarations of Interest		
	Public Question Time	Clerk/Chair	Democracy
	Approve the Minutes of the Previous Meeting		
	To determine the priorities and areas of focus for the LCN in the next 12 months		
	To agree the frequency of meetings		Democracy
	To agree the schedule of meetings for the next 12 months.		Democracy
	SCC Highways Pilot	Andrew Turner / K Bridgwater / K Martin	Highways Pilot
	Avon and Somerset Police	ASP - PCSO	Partnership Working
	Exmoor National Park Authority Issues	Ruth McArthur / Dan Barnett	Partnership Working
07-Sep-23			
venue = The Moorland Hall, Cutcombe	Apologies		
RD = Friday 25 August	Declarations of Interest		
Publishing = Wednesday 30 August	Public Question Time	Clerk/Chair	Democracy
	Minutes of the previous meeting		
	SCC Highways Pilot - Winter Maintenance Programme	Andrew Turner / K Bridgwater / K Martin	Highways Pilot
	Avon and Somerset Police	ASP - PCSO	Partnership Working
	Devon and Somerset Fire & Rescue		Partnership Working
	Exmoor National Park Authority Issues	Ruth McArthur	Partnership Working
TBC Nov 2023			
venue =	Apologies		
RD =	Declarations of Interest		
Publishing = 5 Working Day before the meeting	Public Question Time	Clerk/Chair	Democracy
	Minutes of the previous meeting		
	SCC Highways Pilot	Andrew Turner / K Bridgwater / K Martin	Highways Pilot
	Avon and Somerset Police	ASP - PCSO	Partnership Working
	Devon and Somerset Fire & Rescue		Partnership Working
	Exmoor National Park Authority Issues	Ruth McArthur	Partnership Working
<i>To be confirmed</i>	<i>Somerset Connect Champion - West Somerset</i>	<i>Paul Matcham</i>	<i>TBC</i>
TBC Jan 2024			

venue =	Apologies		
RD =	Declarations of Interest		
Publishing = 5 Working Day before the meeting	Public Question Time	Clerk/Chair	Democracy
	Minutes of the previous meeting		
	SCC Highways Pilot	Andrew Turner / K Bridgwater / K Martin	Highways Pilot
	Avon and Somerset Police	ASP - PCSO	Partnership Working
	Devon and Somerset Fire & Rescue		Partnership Working
	Exmoor National Park Authority Issues	Ruth McArthur	Partnership Working
Email in Sept - Diarise appointment	Annual Update from the ASP Crime Commissioner	Mark Shelford ASP	Annual Update
TBC March 2024			
venue =	Apologies		
RD =	Declarations of Interest		
Publishing = 5 Working Day before the meeting	Public Question Time	Clerk/Chair	Democracy
	Minutes of the previous meeting		
	SCC Highways Pilot	Andrew Turner / K Bridgwater / K Martin	Highways Pilot
	Avon and Somerset Police	ASP - PCSO	Partnership Working
	Devon and Somerset Fire & Rescue		Partnership Working
	Exmoor National Park Authority Issues	Ruth McArthur	Partnership Working
Email in January - Diarise appointment	Somerset Prepared / Community Resilience	Nicola Dawson	Annual Update
TBC April 2024			
venue =	Apologies		
RD =	Declarations of Interest		
Publishing = 5 Working Day before the meeting	Public Question Time	Clerk/Chair	Democracy
	Minutes of the previous meeting		
	SCC Highways Pilot	Andrew Turner / K Bridgwater / K Martin	Highways Pilot
	Avon and Somerset Police	ASP - PCSO	Partnership Working
	Devon and Somerset Fire & Rescue		Partnership Working
	Exmoor National Park Authority Issues	Ruth McArthur	Partnership Working
Email in February - Diarise appointment	Magna Housing Association	Christine Boland	Annual Update
Proposals from Parishes			
Item of Interest - To be confirmed	5G Broadband and ENPA issues with connectivity	Duncan McCanlis - Porlock Parish Council	
	Housing Executive Member from Somerset Council	Chair / Clerk	
	Transport and Infrastructure Executive Member from Somerset Council	Roger Foxwell - Cutcombe Parish Council	
	Somerset Health Board	TBC	TBC